



**VILLAGE OF OAKWOOD HILLS  
REGULAR BOARD MEETING MINUTES  
Date: December 14, 2023**

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**I Call to Order:** Village President Chad Rider called the meeting to order at 7:32pm.

**II. Roll Call:** Clerk LoSasso conducted a roll call at this time. Present were as follows:  
Village President Chad Rider, Trustees Rourke Ruhnke, Wallace and Wise. Also present was Attorney Lisa Waggoner. Trustee Bone, Treasurer Zabinski and Building Director Mike Flannigan were absent

**III. Pledge of Allegiance:** The Pledge of Allegiance was administered.

**IV. Moment of Reflection**

**V. Changes and/or Additions to Agenda:** None

**VI. Consider Minutes of the November 9, 2023 Regular Board Meeting**

**Motion:** Trustee Wise

**Second:** Trustee Rourke

**Discussion:** None

**Vote: Ayes** Trustees Ruhnke, Wise, Rourke and Wallace **Absent:** Trustee Bone

**Motion carried**

**VII. Consider Warrant Dated December 14, 2023 in the amount of \$128,227.00**

**Motion:** Trustee Ruhnke

**Second:** Trustee Wise

**Discussion:** Trustee Wise asked about insurance premium amount. Trustee Wallace explained he had spoken with the Villages insurance agent and did get original quote reduced. He will be looking into other options in 2024. Attorney Waggoner also explained the high premium reflects past lawsuits

**Vote: Ayes** Trustees Ruhnke, Wise, Rourke and Wallace **Absent:** Trustee Bone

**Motion Carried**

**VIII. Consider Acceptance of Financial Statements for November 2023**

**Motion:** Trustee Ruhnke

**Second** Trustee Rourke

**Discussion:** None

**Vote: Ayes:** Trustees Ruhnke, Wise, Wallace, and Rourke. **Absent:** Trustee Bone

**Motion Carried**

**IX. Public Forum:** Resident Carolyn Oakes inquired about leaf vacuuming, ordinance enforcement especially regarding leaving trash out for weeks and any updates on the usage of police vehicles for personal use,

**X. President's Report:**

President Rider thanked Trustee Wallace and the Finance committee for all their hard work and Trustee Ruhnke and the Lake, Park, Fen, Beach committee for their hard work on the past and future projects

**XI. Motion, Resolutions and Action Items:**

(1) **Finance, Village Hall, Building, Planning and Maintenance**

**Motion to Approve Insurance Proposal NTE: \$61,272.00**

**Motion:** Trustee Wallace

**Second:** Trustee Ruhnke

**Discussion:** Trustee Wallace stated this was approved unanimously at committee level

**Vote: Ayes** Trustees Wise, Rourke, Wallace, and Ruhnke. **Absent:** Trustee Bone



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**(2) Motion to approve Ordinance 23-12-01 Tax Levy**

**Motion:** Trustee Wallace

**Second:** Trustee Rourke

**Discussion:** Attorney Waggoner explained this is an annual ordinance required to collect taxes.

**Vote:** Ayes: Trustees Wallace, Rourke, Ruhnke and President Rider. **Nay:** Trustee Wise **Absent:** Trustee Bone

**(3) Motion to approve Ordinance 23-12-03 Amend Employee Manual to include Paid Leave**

**Motion:** Trustee Wallace

**Second:** Trustee Rourke

**Discussion:** Attorney Waggoner explained this is a state statute requirement effective January 1, 2024

**Vote:** **Ayes:** Trustees Wallace, Rourke, Ruhnke and Wise **Absent:** Trustee Bone

**Public Safety**

**Motion to approve Ordinance 23-12-02 amend Ch. 11 of the Municipal Code**

**Motion:** Trustee Rourke

**Second:** Trustee Ruhnke

**Discussion:** Chief Cordell explained this ordinance is to update the Municipal Code to coordinate with the current weight limit signs.

**Vote:** **Ayes:** Trustees Wallace, Rourke, Ruhnke and Wise **Absent:** Trustee Bone

**XII. Communications from Trustees, Department Heads and Consultants**

**Trustee Wise** The Lake was stocked with Walleye. There were no snowplow complaints after the first snowfall.

**Trustee Ruhnke:** Read communication from Trustee Bone (attached) Tree Lighting was successful. Thanked Building Director Mike Flannigan for fixing the outside outlet by Village sign. Proud how the Park and Fen look and thanked the many volunteers for making this happen. Next meeting scheduled for 12/20/2023

**Trustee Rourke:** There will be no December Public Safety meeting. Working on police car personal usage.

**Trustee Wallace:** Will be looking into new insurance quotes. Asked all to start working on their budgets. Next meeting 1/29/2024. Inquired about raising the Amusement Tax back to 5%. President Rider suggested communicating with Chalet Golf Course.

**Attorney Waggoner:** Advised Trustee Ruhnke of grants available for her committee. Updated on MVA, continued until January 24, 2024

**Chief Cordell:** Submitted monthly reports. Thanked Officer Serrato for participating in Shop with a Cop.

**Clerk LoSasso:** Clerks office will be closed December 21 through January 1, 2024

**XIII. Executive Session: None**

**XIV. Other Business:**

**XV. Adjourn.**

**There was a motion by Trustee Wallace to adjourn at 8:59 pm, seconded by Trustee Ruhnke**

**Vote: All Ayes.**

**Motion Carried. Meeting adjourned at 8:59 pm.**

Respectfully submitted by: Cheryl R. LoSasso, Village Clerk.